

**October 27, 2014**

On 27<sup>th</sup> day of October 2014 the Planning and Zoning Commission of the City of Glenn Heights, Texas convened in a regular meeting at the City Hall, in the Council Chambers at 1938 S. Hampton Road, Glenn Heights, Texas to consider the following items, with these members in attendance:

## BOARD MEMBERS:

Austin Kelley	*	Commissioner
Don Williams, Sr.	*	Commissioner
Matt Graska	*	Commissioner
Clark Choate	*	Commissioner
Chikezie Kalu	*	Commissioner
Sheunta Daniels	*	Commissioner

<b>STAFF:</b>	Jeremy Tennant	*	Senior Planner
	Terri Miller	*	Police Admin
	Aretha Ferrell-Benavides	*	Deputy City Manager

**CONSULTANT:**

Whitt L. Wyatt                      \*                      City Attorney

**ABSENT:** James Jones \* Commissioner

Vice Chairman Choate called the meeting to order at 6:31 p.m.

**INVOCATION:** Commissioner Kelley gave the invocation.

## AGENDA

1. Consider and approve the minutes of June 16, 2014.

Commissioner Kelley moved to approve the minutes of June 16, 2014. Commissioner Daniels made the second. The motion carried with the following vote:

**VOTE:**        6        **Ayes** – Kelley, Williams, Graska, Choate, Kalu, and Daniels

2. Consider and approve any absences per Ordinance O-28-10.

Commissioner Kelley was absent at the June 16, 2014 meeting.

Commissioner Graska moved to excuse Commissioner Kelley's absence. Commissioner Daniels made the second. The motion carried with the following vote:

**VOTE:**        **5**        **Ayes** – Williams, Graska, Choate, Kalu, and Daniels  
                  **1**        **Abstain** – Kelley

3. Election of Officers.

Commissioner Graska moved to elect Commissioner Choate for Chairman. Commissioner Kelley made the second. The motion carried with the following vote:

**VOTE:**        **5**        **Ayes** – Kelley, Williams, Graska, Kalu, and Daniels  
                  **1**        **Abstain** – Choate

Commissioner Graska moved to elect Commissioner Kelley for Vice-Chairman. Chairman Choate made the second. The motion carried with the following vote:

**VOTE:**        **5**        **Ayes** – Williams, Graska, Choate, Kalu, and Daniels  
                  **1**        **Abstain** – Kelley

4. Consider and approve two (2) meeting dates for the month of November.

Commissioner Daniels moved to approve November 6, 2014 for a special meeting of the Planning and Zoning Commission to start at 6:30 p.m. Chairman Choate made the second. The motion carried with the following vote:

**VOTE:**        **6**        **Ayes** – Kelley, Williams, Graska, Choate, Kalu, and Daniels

Commissioner Williams moved to approve November 10, 2014 for a meeting of the Planning and Zoning Commission to start at 6:30 p.m. Chairman Choate made the second. The motion carried with the following vote:

**VOTE:**        **6**        **Ayes** – Kelley, Williams, Graska, Choate, Kalu, and Daniels

5. Training for new and existing members of the Planning and Zoning Commission on codes, rules and procedures.

Whitt L. Wyatt presented a power-point training presentation that covered the following:

- Overview
- What is zoning?
- The purpose of zoning.
- The Comprehensive Plan
- Powers and Duties of the Planning and Zoning Commission

- Basics of the Commission
- Zoning Enabling Act
- Zoning types
- Specific Use Permits

Commissioner Kalu left the meeting at 7:27 p.m. and returned at 7:30 p.m.

- Preemption by Specific Legislation
- Zoning Consideration

Commissioner Jones arrived at 7:47 p.m.

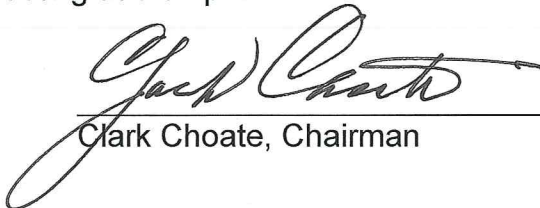
- Plat approval
- Troublesome zoning issues
- Open Meetings Act
- Closed Meetings and procedures for closed sessions
- Violations of the Open Meetings Act
- Code of Conduct
- Conducting Meetings and hearings

## 5. Adjournment

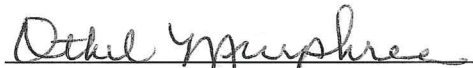
Commissioner Graska moved to adjourn. Commissioner Jones made the second. The motion carried with the following vote:

**VOTE: 7 Ayes** – Kelley, Williams, James, Graska, Choate, Kalu, and Daniels

Chairman Choate adjourned the meeting at 8:07 p.m.

  
Clark Choate, Chairman

Attest:

  
Othel Murphree, City Secretary

**Passed and approved the 6<sup>th</sup> day of November, 2014.**